**INVOICE #001**

DATE: (date invoice is submitted)

SERVICE PERIOD: JULY 2020

For Contract: AIC-18-000

PO Number: 1234

Program Year: July 2020 to June 2021

**ABC Arts**

1234 Sesame Street

Wonderful, CA 91234

(916) 555-5555

TO:

CALIFORNIA ARTS COUNCIL

ATTN: Jonathan Estrada

2750 Gateway Oaks Dr #300

Sacramento, CA 95833

TOTAL AMOUNT DUE: **$3,605**

Summary:

|  |  |
| --- | --- |
| Institution | Institution Sub-Total |
| Region 1 - PBSP | $3,605.00 |
| Region 2 - CCC | $0.00 |
| Invoice Total | $3605.00 |

|  |  |  |  |
| --- | --- | --- | --- |
| **Institution: PBSP** | | | |
|  |
| **DIRECT LABOR COSTS** |  |  |  |  |
| Total Hours | Rate | Total |  |
| **Teaching Hours** | | | |  |
| Total Art Provider(s) | 30.0 | $70 | $2,100 |  |
| Total Guest Artist(s) | 0.0 | $0 | $0 |  |
| Prep Hours | 5.0 | $70 | $350 |  |
| Travel Stipend | 4.0 | $35 | $140 |  |
| Subtotal Teaching Hours Labor | | | $2,590 |  |
|  |  |  |  |  |
| **ADMINISTRATIVE PERSONNEL COSTS** | | | |  |
| Administrative Personnel | 10.0 | $40 | $400 |  |
| Administrative Travel Stipend | 0.0 | $0 | $0 |  |
| Subtotal Administrative Personnel | | | $400 |  |
|  |  |  |  |  |
| **Direct Labor Subtotal** | | | **$2,990** |  |
|  |  |  |  |  |
| **TRAINING COSTS** |  |  |  |  |
| Total Hours |  | Total |  |
| CDCR Training | 2.0 | $50 | $100 |  |
| Travel Stipend for CDCR Training | 0.0 |  | $0 |  |
| **Training Subtotal** | | | **$100** |  |
|  |  |  |  |  |
| **OTHER DIRECT COSTS** |  |  |  |  |
|  |  | Total |  |
|  | Total Travel Costs |  | $115 |  |
|  | Equipment and Supplies |  | $50 |  |
|  | Other Direct Costs |  | $22 |  |
| **Other Direct Subtotal** | | | **$187** |  |
|  |  |  |  |  |
| **INDIRECT COSTS (OVERHEAD AND FRINGE BENEFITS)** | | | |  |
|  | Percentage |  | Total |  |
| Overhead Costs | 10.0% |  | $328 |  |
| Fringe Benefits | 0.0% |  | $0 |  |
|  |
| **Indirect Costs Subtotal** | | | **$328** |  |
|  |  |  |  |  |
| **GRAND TOTAL** | | | **$3,605** |  |